

HydroGraph USA, Inc.

Plant Manager

The Position

Title: Plant Manager

Location: Manhattan, KS

Reporting To: Vice President of Operations

Overview: The Plant Manager, reporting to the VP of Operations, will be responsible for the daily operations of the production facility in Manhattan, KS. This position is also responsible for ensuring that the facility meets expectations for production, inventory control, quality control, and compliance requirements. The Plant Manager leads by proactively resolving employee issues, building teamwork, and ensuring adherence to all applicable company policies and procedures in a fair and consistent manner.

Company: HydroGraph USA (HydroGraph) is the main production subsidiary of HydroGraph Clean Power Inc, HydroGraph is a commercial manufacturer of high-quality nanomaterials and alternative-energy fuels. The company was founded in 2017 and acquired the exclusive license from Kansas State University to produce graphene and hydrogen. HydroGraph's mandate is to aggressively commercialize its leading-edge graphene products.

Deliverable Outcomes: The Plant Manager will be responsible for delivering certain critical outcomes, including:

1. Meeting company production goals and order fulfillment through management of subordinates and hands-on personal action
2. Working with the Quality Manager to set and track quality KPIs
3. Maintaining a functioning, clean and safe facility
4. Monitoring and maintaining supply levels

Responsibilities: The Plant Manager's responsibilities will include:

- Providing effective, positive leadership to motivate a team of hourly production employees
- Planning and coordinating manufacturing operations for production, machinery, processing, and packaging departments in compliance with company goals and objectives
- Ability to analyze safety, quality, and productivity issues and take corrective measures and maintain compliance
- Managing inventory levels
- Learn to set up various processing machinery
- Promptly and accurately completes all record-keeping assignments
- Maintain a clean, safe, and well-organized department

- Coordinate and define preventive and breakdown maintenance on equipment
- The preferred candidate will have designing, tool making or machining skills to support R&D proof of concept devices
- Other duties as assigned

The Person

Professional Qualifications:

The successful candidate must have the following experience and capabilities:

- Bachelor's degree
- 5+ years' experience in a supervisory/machine maintenance role in a manufacturing environment
- Ability to use basic hand tools and measuring tools (calipers, scale, tape measure, etc.)
- Creativity, problem-solving, and decision-making skills
- Excellent Interpersonal Skills
- Familiarity with Quality Management Systems and Compliance
- Familiarity with OSHA requirements and compliance
- Basic Knowledge of Microsoft Office Suite
- Ability to operate warehouse and assembly equipment

Personal Attributes and Competencies:

The personality traits that are key to success in this role include:

- Strong work ethic and enthusiasm for success.
- Work reliably without supervision.
- High integrity and resilience.
- High intellectual curiosity.
- Collaborative and team oriented.
- Process-oriented and data-driven.
- Exhibits attention to detail with good organizational and documentation skills.
- Must have a can-do attitude, take initiative, be responsible, and follow through at the fast pace of a start-up company.
- Ability to professionally represent the company in a variety of situations

Compensation:

- Competitive salary commensurate with experience
- Health benefits
- 401(k) program
- Involvement in an exciting, industry-leading, startup company